



OFFICE OF THE PRINCIPAL  
GOVERNMENT DEGREE COLLEGE KATHUA  
(NAAC Accredited College)  
District Kathua (J&K)-184104

Dr. Manohar Lal  
Principal

Mob. 9419152050

Ref: KC/ 26-27/1693

Email: principal.gdckth@jk.gov.in

College Website: www.gdckathua.in

Date: 17/09/2026

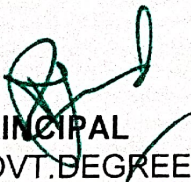
**INVITATION OF EXPRESSION OF INTEREST (EOI) FOR SUPPLY OF BOOKS TO GOVT. DEGREE COLLEGE KATHUA LIBRARY (2026-2027)**

**Subject: Expression of Interest (EOI) for empanelment of reputed Book Publishers / Suppliers / Vendors for supply of books to GOVT. DEGREE COLLEGE KATHUA LIBRARY.**

The Principal of Govt. Degree College kathua (J&k) Invites " Expression of interest " for empanelment of reputed Book Publishers/ Suppliers/ Vendors across State/UT/National level for the procurement/supply of books to this college for the financial year 2026-2027

Interested parties having requisite experience and who fulfills all terms and conditions along with eligibility criteria as mentioned in "EOI" notification at college website (www.gdckathua.in) are requested to submit their "EOI" with relevant supporting documents to this office . All necessary details including eligibility criteria, terms and conditions of purchase with application form (Annexure-I) shall be obtained from official websites of the college or by hand from the office of the undersigned.

The "EOI" from eligible parties with duly sealed cover scribing the envelope with " EOI for empanelment of supply of Books to College Library, GDC KATHUA" should reach this office within fifteen days of publication of this notification in the newspaper.

  
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GOVT. DEGREE COLLEGE  
KATHUA  
Principal:  
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EXPRESSION OF INTEREST FOR EMPANELMENT OF REPUTED BOOK  
PUBLISHERS/SUPPLIERS/VENDORS FOR FINANCIAL YEAR 2026-2027

Dear Sir/Madam

**SUBJECT:** Call for the Expression of Interest for empanelment of reputed books publishers/suppliers/vendors who are the members of Associate of Indian Publishers and Book Suppliers (AIPBS) or Federation of Publishers and Book Sellers Association of India (FPBAI) for supply/procurement of books to College Library for the year 2026-2027

College Library, Government Degree College Kathua is an esteemed library for teaching and learning for students and faculty. We are in the process of empanelment of book Suppliers/Publishers/Vendors for the financial year 2026-2027

In this regard, Government Degree College, Kathua intends to submit your "Expression of Interest".

**Eligibility Criteria:** Proof of the following mentioned supporting documents must be enclosed in support of the eligibility criteria and absence of any of them will render the publisher/vendor/supplier ineligible for the empanelment:

1. Book Publisher/Supplier/Vendor must be a regular service provider to at least one premium Government Institute of Jammu Kashmir UT for higher education.
2. Registration of Federation of Publishers and Booksellers Association in India (FPBAI).
3. Permanent Account No. (PAN) issued by the Income Tax Department.
4. Evidence of income tax clearance certificate of last three consecutive years.
5. Form "C"/ Certificate issued by Labour Department should be attached with application form at the time of submission of EOI.

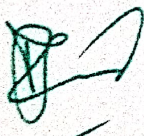
Principal  
Govt. Degree College  
Kathua (J&K)

6. Micro and small Enterprises(MSEs)/MSME firms registered with the appropriate Government authority and holding a valid Udyam Registration Certificate shall be exempted from submission of the Security Deposit, subject to the production of valid documentary proof along with the EOI documents.

**Note:** The applicant should read all terms and conditions properly before submitting the application for empanelment.

#### **General Terms and Conditions:**

1. The applications received after the due date and time will not be considered by the College.
2. All the pages of empanelment documents are to be signed and stamped by the firm along with the application.
3. The application must be submitted along with CDR/FDR/Demand draft/Term Deposit of Rs. 5000/- (Five Thousand only) as security deposit drawn from Jammu Kashmir Bank Ltd./any Nationalized bank/ any Private sector bank in favor of Principal Govt. Degree College Kathua and security deposit will be returned to the supplier after the expiry of the empanelment period. However, in case of unsatisfactory performance during the empanelment period, security deposit will be forfeited.
4. The Firm/Vendor(s)/Book Supplier(s) will furnish self-declaration of an affidavit duly authenticated by 1st class magistrate that the Firm/Vendor(s)/Book Supplier(s) has not been debarred/blacklisted by any University/Institution/College/Government Organization.
5. The Principal, Government Degree College Kathua, reserves the right to accept or reject any or all EOIs, either wholly or partly, without assigning any reason thereof. The Principal further reserves the right to amend, modify, alter, add to, or withdraw any provision(s) of these Terms and Conditions or the EOI Notification at any stage of the process, as deemed necessary in the interest of the institution.

  
Principal  
Govt. Degree College  
Kathua, J.K.

#### **SPECIAL TERMS AND CONDITIONS**

You are required to adhere to the below mentioned terms and conditions:

- **Discount:** The Supplier/Vendor is expected to extend a maximum discount on all types of books. In case the rate of discount varies, then the highest discount offered will be applicable to all eligible vendors. However, if any party disagrees with this provision, the firm may be withdrawn from the

empanelment.

If the rate of discount offered by two or more firms/vendors is found to be equal. Then the amount will be equally distributed to them for the supply of books.

- **CONVERSION RATES:** The supplier should submit necessary supporting documents/good office committee (GOC) conversion rates for foreign books.
- **EDITION OF BOOKS:** Only latest editions shall be supplied.
- **ORDER ACKNOWLEDGE:** The order should be acknowledged within 20 days from the date of order.
- **PAPERBACK/HARDBACK:** As resolved by the Library Committee, only paperback editions of books available at reasonable and economical prices shall ordinarily be considered for procurement and no Hardbound editions shall be supplied or accepted in the college library.

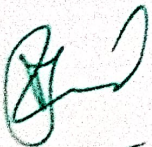
However, in exceptional cases, where the paperback edition of a required title is not available and only a hardbound edition exists, the concerned Head of the Department shall certify the non-availability of the paperback edition and obtain prior approval of the Principal at the time of submission of the book requisition to the vender.

No vendor shall supply a hardbound edition in lieu of a paperback edition unless such certification has been furnished by the concerned Head of the Department and prior approval of the Principal has been obtained for the procurement of the hardbound edition.

- **BLACK LISTING VENDOR:** Incase of non supply of books within the stipulated time for successively three times, the vendor will be removed from the empanelment and blacklisted for future supply, unless the vendor communicates the reason for the delay in supply with valid proof.

- **Procurement of Books by Foreign Authors:** In the case of books authored by foreign authors, preference shall be given to Indian editions, low-priced editions, or economy editions. Only such editions, available at reasonable and economical prices, shall ordinarily be accepted and procured for inclusion in the College Library collection. Expensive international editions shall not be procured where equivalent Indian or economy editions are available.

- **ORDER CANCEL:** Order would be treated as cancelled, if the books are not supplied within stipulated time period.
- **PRICE PROOF:** The supplier shall provide "Publishers Price Proof /Publisher's Catalogue" along with the supply of books in support of the price not printed on books.
- **TRANSPORTATION CHARGES :** Books must be supplied to the library with No Transportation charges and No other /extra charges are admissible.

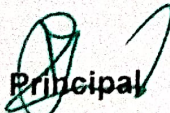
  
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- **PAYMENT:** The final payment shall be made in Indian Rupees within stipulated time from date of receipt of the Invoice, Through Online Mode in favour of your agency as per your invoice/s. The final invoice/s in triplicate shall be submitted along with a photocopy of your agency's PAN Card/GST details/Bank Account details for the payment.
- **REPLACEMENT COPY:** In case of books, if any, received in mutilated/torn condition shall be replaced with a fresh copy.
- **BILLING ADDRESS:** The bill(s) is/are to be addressed in the name of "Principal. Govt. Degree College Kathua".
- **ARBITRATION:** In case of any dispute, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days failing which appropriate court at Jammu will have the jurisdiction to adjudicate upon the matter.
- **MODIFICATIONS:** The College reserves the right to modify/change/delete/add any further terms and Conditions prior to issue of agreement.
- **CONTACT:** For any query contact Convener Library committee within working hours or send an email on [principal.gdckth@jk.gov.in](mailto:principal.gdckth@jk.gov.in)

All the vendors who accept the above terms and conditions may submit their Expression of Interest (EOI) through Annexure-1 on best discount rate for the supply of books in a sealed envelope at mailing address.

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Pin No. 184104

Within twenty days after publishing of this EOI Notice in the newspaper with the subject, "Expression of Interest for the empanelment for the supply of books to College library, Govt. Degree College. Kathua "" written on it. Entries received after the due date and time mentioned above will not be entertained under any circumstances. Incomplete and unsigned EOI or the EOI not in prescribed format (ANNEXURE- I) will be rejected without assigning any reason.

  
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**ANNEXURE-1**  
**Application Form for Empanelment as book supplier for financial year 2025-2026**

1. Name of the Firm: \_\_\_\_\_
2. Registration No of Federation of Publishers and Booksellers Association of India (FPBAI). \_\_\_\_\_ (Please enclose a copy of Registration Certificate)
3. Name of the Proprietor: \_\_\_\_\_
4. Name of Partner (If any): \_\_\_\_\_
5. Date of Establishment of Firm: \_\_\_\_\_
6. PAN/TAN/GST No. Of the Firm: \_\_\_\_\_
7. Address: \_\_\_\_\_
8. Phone No. \_\_\_\_\_  
fax \_\_\_\_\_ Website(if any) \_\_\_\_\_ Cell No. \_\_\_\_\_  
Of contact Person \_\_\_\_\_  
Email Address: \_\_\_\_\_
9. Security deposit details (to be deposited along with the document)
  - a. CDR No.: \_\_\_\_\_
  - b. Dated: \_\_\_\_\_
  - c. Rs. \_\_\_\_\_
  - d. Drawn on \_\_\_\_\_
10. Bank Account Details (Attach a documentary proof)
  - a. Name of Bank: \_\_\_\_\_
  - b. Branch: \_\_\_\_\_
  - c. Account No.: \_\_\_\_\_
  - d. IFSC Code: \_\_\_\_\_
11. Discount Rate Offered \_\_\_\_\_ (Mention in Both Words and Digit)
12. Past experience of books supplied along with proof: \_\_\_\_\_
13. Any other productive details of firm (if any): \_\_\_\_\_

**Declaration:**

I/We do hereby declare that entries made in this application form are true to the best of my/our knowledge and belief and the above terms and conditions are acceptable to me/us in latter and spirit.

**Signature of Partners/Proprietors with Seal**